



Get Set Go Risk Assessment



| Hazard/ Activity | Persons at Risk | How Harmed | Control measures | Risk rating High, Med or Low | Comments Actions |
|-------------------------------|--------------------|--|--|------------------------------------|----------------------------------|
| Outside | | | | | |
| Broken Windows | Everyone | Being cut on the broken glass | Check all windows before the children arrive. Clear away any broken glass immediately. Report any cracked window. | High | Daily |
| Rear Exit to School | Children | Lost Child & Intruder | Check that the rear Gate is locked & secure before the children arrive. | High | Daily |
| Dog / Fox etc Excrement | Children | Walking into OR picking up OR eating dog excrement | Inspect the grounds at the School. Ensure all excrement cleared before children go outside. Ask the children that if they find dog excrement not to touch it and immediately inform an adult. The adult then must clear it away. Gloves and plastic bags are supplied. | Med | Daily & Each Term |
| Front Door | Children | Lost OR Stolen Child | Keep the front door locked and only open it to known or identified Adults | High | Daily |

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| Outside | | | | | |
| Losing a child whilst playing outside | Children | Lost OR Stolen Child | Agree an area with the children where the children can freely play safely outside and police it vigorously. Take a head count as & when the children go outside and maintain head counts every 10 mins. Children to go back and forth from Club with Playworkers or with Playworkers permission. Ask Children not to talk with Strangers. (Use Walkie talkies and keep a tally). | Med | Each Term & Daily |
| Run over in Car Park | Children | Injured Child | Make children aware that car park in constant use. | High | Daily |
| Play Frames | Children | Falling off unsafe equipment | Not to be used when wet or snowy or icy. Weekly checks must be made to ensure that the swings, slide and wooden structures are secure and safe. (School to do this also) | Low | Daily & Weekly |

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| Outside | | | | | |
| Poisonous Wild Plants | Children | Poisoning - There are poisonous wild plants that might grow in the Playing Fields (e.g. Deadly Nightshade, Toadstools) | Inspect the grounds local to the Pavilion. Clear all poisonous wild plants before the children arrive. Ask the children that if they find wild plants whilst playing not to touch them and immediately inform an adult. The adult then must clear them away. Gloves and plastic bags are supplied. | High | Daily & Each term |
| Behind shed | Children | Stuck or hurt | No child must play behind the shed. | Low | Daily |
| Steps | Everyone | Falling | Make children aware of steps : <ul style="list-style-type: none"> • In & out of the front of the Pavilion • In & out of the back of the Pavilion • In & out of the Toilets • In & out of the Shed | Low | Daily |



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| Inside | | | | | |
| Hot Radiators | Children | Burning themselves if they touch them or accidentally fall against them | Arrange for the radiators to be turned on 1 hour before the Club starts so they will not be too hot when the children arrive. Put chairs in front of the radiators. | Med | Daily |
| Cables & Plugs | Everyone | Electrocution | Check all electric cables & plugs (TV's, Play Stations, Kettles etc.) | High | Daily |
| Wet Floors | Everyone | Slipping | All wet floors must be wiped and dried immediately. A mop and bucket is in the Kitchen. | Med | Daily |
| Hot Kettle | Children | Burning | Keep children out of the kitchen. Always keep the kettle well back from the worktop edge. Only pour hot water from the kettle when no children are present. | High | Daily |
| Hot Cooker | Children | Burning | Keep children out of the kitchen. Keep the Children away from the oven especially when cooking. | High | Daily |

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| Inside | | | | | |
| Cleaning Fluids | Children | Burning/Poisoning | Keep children out of the kitchen. Ensure all cleaning fluid vessels are in locked cupboard. | High | Daily |
| Medicines | Children | Poisoning | Keep all medicines out of the reach of all Children in First Aid Container. | High | Daily |
| Inside Toilets | Children | All types | Check that they are clean with available toilet paper. Keep relevant tool to hand to free a child if they get locked in the toilet. | Low | Daily |

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| | | | | | |
| Accident investigation | Pupils, staff, visitors | Legal requirement, (or soon to be) | <ul style="list-style-type: none">• Accident should now be investigated to determine why and how they happened. It is not to allocate blame but to find ways or preventing it from happening again. Therefore investigate to find out :• What happened• Why it happened• What can be done to prevent recurrence | Low | |

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